

Arroyo Grande Valley Harvest Festival

September 23-24, 2022

Vendor Booth Rules and Regulations

FESTIVAL HOURS: Friday, September 23, 2022: 4:00-9:00PM. Saturday, September 24, 2022: 10:00AM-4:00PM

DEADLINES: All Applications and payments must be received by August 15th, 2022.

CANCELLATIONS, REFUNDS, RAIN: NO refunds will be given after September 1, 2022 for any reason. Rain does not cancel the event. There will be a \$25 bookkeeping fee if you cancel before September 1, 2022.

VENDORS: Booth space is limited to San Luis Obispo County and Northern Santa Barbara County businesses and craft vendors only. Each 10x10 Space will be charged with the Booth Fee.

INSURANCE: Food, ride and game vendors MUST provide proof of general liability insurance naming the Arroyo Grande Harvest Festival as additional insured for a minimum of \$1,000,000.

SECURITY: Limited overnight security is provided for Friday night, September 24th, please do not keep valuables in your booth.

CALIFORNIA RESALE NUMBER: ALL Vendors selling goods other than cold food must have a California resale/sellers number, you need to apply for a Festival Permit. To apply for a number, call the State Board of Equalization at 1-800-400-7115 or find them online at <https://www.boe.ca.gov>. The process to obtain the permit may take 3 to 4 weeks. We will be submitting a listing to the State of all the vendors with your related details.

ARTS AND CRAFTS VENDORS: Applicants MUST submit 4 pictures with Application of what you will be selling. All products you will be selling must be Hand-Made. This is a Juried Festival Event and Judgment will be up to the discretion of the Festival Committee. Decision of the jury is final. We try and limit the sale of the same type of product.

ALL FOOD VENDORS: You MUST submit a full menu with your Application.

1. All FOOD VENDORS are REQUIRED to have a minimum 5-pound ABC approved fire extinguisher in their booth at ALL TIMES.

2. ALL FOOD VENDORS must have a San Luis Obispo County Health department Permit.

FEES (Electricity, Water & Cleanup included) **COMMERCIAL: \$175** **NON-PROFIT \$100**

* Priority will be given to NON-PROFIT ORGANIZATIONS-100% of the proceeds must go to the named non-profit organization

* A limited number of COMMERCIAL FOOD VENDORS from SAN LUIS OBISPO COUNTY will be allowed at the Festival

NON-PROFIT VENDORS:

FEES (Electricity, Water & Cleanup included) **\$100**

* You may use this booth to promote your organization with informational literature, hand-outs, donation drawings, etc.

* A Non-Profit organization can use this booth for children's games. You may charge a nominal fee for participation as a fun-raiser for your organization or you may conduct the game(s) as a community service to promote your organization.

ALL OTHER VENDORS:

FEES (Electricity, Water & Cleanup included) \$175

- * Arts and Crafts-Only Hand-Made items
- * Commercial-Resale of items made by someone other than the vendor
- * Promotional-Political, promoting your business, selling memberships, insurance, etc.

Items NOT ALLOWED to be sold:

- *Knives, sword, blades or scissors with more than a 2-inch blade
 - *Any type of gun
 - *Any product made from an endangered animal
 - *Anything pornographic and/or offensive and/or obscene
 - *Anything drug related
 - *Any other items deemed inappropriate by the Festival Committee for a family oriented event.
- Judgement will be up to the discretion of the Festival Committee and violations will cause immediate expulsion from the Festival with NO REFUND.

PA SYSTEMS: Vendor public address systems, announcement systems, or amplification systems are NOT allowed without prior to approval.

Arroyo Grande Valley HARVEST FESTIVAL
September 2 -2 , 2022

VENDOR BOOTH APPLICATION

[NOTE: You must read attached rules & regulations before completing this application.]

Applicant **Business** Name: _____

Name Of **Primary Contact Person**: _____

Primary Contact Cell #: _____ Email Address: _____

Primary Contact Address: _____ City: _____ State: _____ Zip: _____

Primary Contact Drivers License #: _____ State: _____

Business California Sellers Permit #: _____ Corporate EIN#: _____

[Include copy of sellers permit with application]

Is this a NonProfit? Yes No [If yes, include copy of IRS exemption letter with application]

Purpose - Write down the purpose of the booth, listing all activities to be conducted and/or types of displays and/or items to be sold: [Note: Booth activity will be limited to items in this list]

Juried Info - Provide web/social media account info to view; if unavailable, include at least 4 photos of products/booth set-up. All arts & crafts products must be hand-made. The Festival Committee seeks to limit the sale of the same types of products - judgment will be at the sole discretion of the Committee.

Cost - We agree to pay for a 10'x10' space as follows [NOTE: **prices are for EACH 10'x10' booth space**]:

FOOD VENDORS (check one) Commercial = \$175 NonProfit = \$100 (Include full menu with application)
Electrical Needs (included) 110v 220v Vendor-Supplied Generator
Water Needs (included) Check if you want water to your booth

NON-PROFIT VENDORS: \$100
Electrical Needs (included) 110v 220v Vendor-Supplied Generator
Water Needs (included) Check if you want water to your booth

ALL OTHER VENDORS: \$175
Electrical Needs (included) 110v 220v Vendor-Supplied Generator
Water Needs (included) Check if you want water to your booth

Make checks payable to the **Arroyo Grande Harvest Festival**
Mail to the **Vendor Booth Chair, AG Harvest Festival, PO Box 575, Arroyo Grande, CA 93421**

I, (print name) _____, acknowledge that if I am granted booth space, I will be notified with set-up/tear-down instructions will be sent at the beginning of September. I hereby agree to indemnify and hold harmless the Arroyo Grande Valley Harvest Festival Committee, City of Arroyo Grande, Arroyo Grande Chamber of Commerce, Arroyo Grande Village Improvement Association, County of San Luis Obispo, and all other related agencies, against any & all liability, loss, damages, costs, or expense which said signed entity may incur, suffer, or be required to pay by reason of the undersigned entity as an exhibitor in the Arroyo Grande Harvest Festival. The undersigned also agrees that they are an independent contractor, responsible for complying with all state & federal laws & regulations regarding safety, employment, & taxes. I have read & agree to abide by the Rules & Regulations of the Arroyo Grande Valley Harvest Festival. Failure to comply with the Rules & Regulations of this Festival will result in exclusion from this event with NO REFUND.

Signature: _____ Date: _____